

Auxiliary Services

Series 700

Policy Title: Statement of Guiding Principles

Policy No. 700

The Board of Directors shall, as it deems necessary, make provisions for auxiliary services that will enhance the opportunity for all children to take full advantage of the educational program.

Reviewed & Revised
Fall of 2013
Revised 1-11-2021

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Series 700

Policy Title: School Lunch Program: Purpose

Policy No. 701.1

The purpose of the School Lunch and Breakfast program shall be to provide nutritionally balanced meals to the students at the school district on a non-profit basis and to utilize the program as an instrument for the teaching of nutrition education.

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Auxiliary Services

Series 700

Policy Title: School Lunch Program: Scope

Policy No. 701.2

School lunch facilities are provided to serve students and school personnel when school is in session and during school-related activities. Facilities may be used for food service to: (1) teachers or other school personnel groups, (2) parent-teacher meetings, (3) senior citizens, and (4) civic organizations meetings for the purpose of better understanding the school.

The school lunch program shall be under the direction of a school lunch supervisor who will establish and maintain a central record system, review menus and recipes, comply with standards, initiate purchasing, recommend personnel for employment, promotion, or dismissal, and conduct inservice training programs in cooperation with the State Department of Instruction.

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Policy Title: Financial Support

Policy No. 701.3

District tax funds may be used to provide necessary physical plant facilities, purchase the initial equipment necessary for the establishment of food service in new or existing buildings, and replace major items of equipment.

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Policy Title: Eligibility for Free or Reduced Cost Meals

Policy No. 701.4

Free or reduced cost meals shall be provided to those students whose parents or guardians are unable to pay for the cost of meals subject to the requirements of the Federal Lunch Program, Division of Education, and Department of Human Services. The Food Service Director shall administer free or reduced cost of meals policy assisted by the appropriate building Principal.

The application form for free and reduced-cost meals, and distribution of same, shall be the responsibility of the Food Service Director.

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Policy Title: Local and State Transportation Regulations

Policy No. 702.1

The policy, as well as rules and regulations, for the transportation of students to and from school, shall be in strict compliance with statutory provisions, Division of Education regulations, and rules and regulations established and approved by the Board of Directors.

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Policy Title: Student Eligibility for Bus Service

Policy No. 702.2

Resident Students living more than two miles from an attendance center will be furnished transportation.

When transportation by school bus is not practical, or where school bus service is not available, the Board may require the parents or guardians to transport their children to the school designated for attendance, or the nearest point on an available bus route. The parent or guardian will be reimbursed for such transportation as designated by statute.

Distance to school or to a bus route shall be measured on the public highway only and over the most passable and safest route as determined by the Board of Directors, starting in the roadway opposite the private entrance to the residence of the pupil and ending in the roadway opposite the entrance to the school grounds or designated point on his route.

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Policy Title: Special Education Bus Service

Policy No. 702.3

Resident pupils qualifying for special education classes in a school other than the school designated for attendance shall be provided transportation or mileage paid to parents or guardians.

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Policy Title: Extra-Curricular Activities Bus Service

Policy No. 702.4

The use of school buses shall be restricted to transporting pupils to and from school, and to and from extra-curricular activities, sponsored by the school when such extra-curricular activities are under the direction of a qualified member of the faculty.

The school may, at its discretion, provide a school bus for community sponsored activities, and non-profit activities.

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Policy Title: Summer Program Bus Service

Policy No. 702.5

School buses may be utilized during the summer months to facilitate the operational school-sponsored summer educational programs and other approved non-profit or community organization's activities.

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Policy Title: Transportation Insurance Program

Policy No. 702.6

The Board of Directors shall carry insurance on all school-owned buses and vehicles and see that insurance is carried by all contractors hired by the Board to transport pupils. Coverages shall be reviewed annually by the Administration and shall be in accordance with the provisions of the Iowa Code.

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Policy Title: Drug and Alcohol Testing Program

Policy No. 702.7

Employees who operate school vehicles are subject to drug and alcohol testing if a commercial driver's license is required to operate the school vehicle and the school vehicle transports sixteen or more persons including the driver or the school vehicle weighs twenty-six thousand one pounds or more. For purposes of the drug and alcohol testing program, the term "employees" includes applicants who have been offered a position to operate a school vehicle.

The employees operating a school vehicle as described above are subject to pre-employment drug testing and random reasonable suspicion and post accident drug and alcohol testing. Employees operating school vehicles shall not perform a safety-sensitive function within four hours of using alcohol. Employees governed by this policy shall be subject to the drug and alcohol testing program beginning the first day they operate or are offered a position to operate school vehicles and continue to be subject to the drug and alcohol testing program as long as they may be required to perform a safety-sensitive function as it is defined in the administrative regulations. Employees with questions about the drug and alcohol testing program may contact the school district designee, Dr. Dale Crozier, Superintendent.

Employees who violate the terms of this policy are subject to discipline up to and including termination.

It is the responsibility of the Superintendent to develop administrative regulations to implement this policy in compliance with the law. The Superintendent shall inform applicants of the requirement for drug and alcohol testing in notices or advertisements for employment.

The Superintendent shall also be responsible for publication and dissemination of this policy and its supporting administrative regulations and forms to employees operating school vehicles. The Superintendent shall oversee a substance-free awareness program to educate employees about the dangers of substance abuse and notify them of available substance abuse treatment resources and programs.

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